



TENT CAPACITY PLANNING CHART

Tent Size	Square Footage	Cocktail	Ceremony	Buffet Dinner	Plated Dinner
Number of Guests					
8' x 10'	80	13	10-13	8-10	6-8
9' x 10'	90	15	11-15	9-12	7-9
10' x 10'	100	16	12-16	10-14	8-10
10' x 15'	150	25	18-25	15-20	12-15
12' x 12'	144	24	18-24	14-18	10-12
15' x 15'	225	35	28-35	22-28	18-22
20' x 20'	400	60	50-65	40-50	32-40
20' x 30'	600	90	75-100	60-75	40-60
20' x 40'	800	120	100-132	80-100	60-80
30' x 30'	900	150	112-150	90-112	70-90
30' x 45'	1350	225	168-225	135-168	110-130
30' x 50'	1500	250	187-250	150-185	125-150
30' x 60'	1800	300	225-300	200-225	150-180
30' x 75'	2250	375	280-375	235-282	185-225
30' x 90'	2700	450	338-450	280-338	225-270
40' x 40'	1600	265	200-265	170-200	120-160
40' x 55'	2200	365	275-365	230-275	185-220
40' x 60'	2400	400	300-400	260-300	200-240
40' x 70'	2800	465	350-465	300-350	235-280
40' x 80'	3200	530	400-530	350-400	260-320
40' x 85'	3400	565	425-565	360-425	280-340
40' x 100'	4000	665	500-665	440-500	360-400

This planning chart should serve as a basic guide. The specific design and layout of your event should be considered in your planning.

Other things to consider when planning your tented event:

Head Table – 20 sq. ft. per person

Buffet Table – 100 sq. ft.

4' round cake or guest book table – 50 sq. ft.

Gift Table – 100 sq. ft.

Bar – 150 sq. ft.

DJ – 50 sq. ft.

Band – 30 sq. ft. per person

Dance Floor – 4 sq. ft. per person